

GENERAL ASSISTANCE

ADMINISTRATION

PERSONNEL

Admin.Assist.	\$ 18,000.00	\$ 18,000.00
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CONTRACTUAL

Health & Life Insurance	\$ 8,000.00	
Maintenance Service – Bldg./Gnds.	1,000.00	
Maintenance Service – Equipment	500.00	
Utilities – Heat & Elec.	2,000.00	
Telephone	1,500.00	
Travel Expense (Mileage)	500.00	
Postage	200.00	
Printing / Publishing	300.00	
Accounting Service	1,500.00	
Legal Service	500.00	
Insurance – Catastrophic	2,200.00	
Dues / Subscriptions	250.00	
Training / Meetings	400.00	
		\$ 18,850.00

COMMODITIES

Office Supplies	\$ 600.00	\$ 600.00
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CAPTIAL OUTLAY

Equipment	\$ 3,000.00	\$ 3,000.00
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OTHER EXPENDITURES

Miscellaneous Expenses	\$ 5,000.00	\$ 5,000.00
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TOTAL ADMINISTRATION		\$ 45,450.00
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