

**MEETING MINUTES
BOARD OF TRUSTEES - TOWN OF BENTON
LAKE COUNTY, ILLINOIS - REGULAR MEETING
April 14, 2020**

1. **CALL TO ORDER:** by Supervisor Booth at 6:30 pm
2. **PLEDGE OF ALLEGIANCE TO THE FLAG**
3. **ROLL CALL:** Present: Supervisor Booth, Trustees Bouchard, Stried, Keske , LaBelle and Town Clerk Bronson.
4. **APPROVAL OF MINUTES:** It was motioned by Trustee Stried and seconded by Trustee Keske to approve the meeting minutes from March 11, 2020 noting that Trustee Bouchard observed the meeting by teleconference.
All in favor. Motion passes.

PUBLIC ADDRESSING THE BOARD: None

5. **FINANCIAL REPORTS:** Income, Cash on Deposit Reports and Profit & Loss Statements as of April 14, 2020 were presented by Supervisor Booth.
6. **APPROVAL OF DISBURSEMENTS:**
 - a. Disbursements as of **April 14, 2020:** It was motioned by Trustee Bouchard and seconded by Trustee LaBelle to approve as presented. **5 AYES, 0 NAYS. Motion passes.**
 - b. Invoice from Magee Hartman,P.C.-\$52.50. It was motioned by Trustee Stried and seconded by Trustee Keske to approve invoice as presented. **5 AYES, 0 NAYS. Motion passes.**
7. **RESOLUTIONS:** None
8. **HIGHWAY COMMISSIONER'S REPORT:** Highway Commissioner Nearingard stated that he has gotten calls for road conditions & patching. Trustee Bouchard asked the status of the Strategic Plan for the roads. HC Nearingard said that he is working on it.
9. **ASSESSOR'S REPORT:**
 - a. Meeting Friday with County to work on books for 2020
 - b. Not sure when County plans to mail exemption notices.
 - c. Exemptions will be accepted online only.
 - d. Moving forward, Assessor's office will schedule appointments to discuss exemptions with residents.
 - e. County Board is currently discussing delaying tax payments due to COVID-19.

10. TOWN CLERK'S REPORT: None

11. TRUSTEE'S REPORT

Bouchard: None

LaBelle: None

Keske: None

Stried: None

12. SUPERVISOR'S REPORT: See attached

13. UNFINISHED BUSINESS:

14. NEW BUSINESS:

a. **Donation - Giving Point Food Pantry - Northpoint Church : \$500**

It was motioned by Trustee Keske and seconded by Trustee Bouchard to approve the donation as requested.

b. **Installation of acrylic barriers counter area**

The Board discussed installing acrylic barriers in the counter area of the Township office. The Assessor suggested having a door installed in the main lobby that will lead directly into the Assessor's area of the building. Trustee Stried stated that he would like to see a second bid for the cost of installation for both with and without the door. He suggested a not to exceed amount \$7500. Trustee Bouchard stated that he was not comfortable approving a not to exceed amount without seeing bids first. Supervisor Booth stated that this motion is not to approve any work but to set an amount that the Board is comfortable with. Bids will be requested and submitted to the Board for approval. It was motioned by Trustee Stried and seconded by Trustee LaBelle to approve the installation of acrylic barriers in the counter area for a cost not to exceed \$7500. 5 AYES, 0 NAYS. Motion passes.

c. IGA - Winthrop Harbor

It was motioned by Trustee Bouchard and seconded by Trustee LaBelle to approve the IGA as submitted. 5 AYES, 0 NAYS. Motion passes.

15. EXECUTIVE SESSION: None

16. ADJOURNMENT - Being no further business to come before the Board, it was motioned by Trustee LaBelle and seconded by Trustee Stried to adjourn the meeting at 7:05pm. All in favor. Meeting adjourned.

MINUTES BY: Sonolito Bronson
Sonolito Bronson - Town Clerk